



Facility

Name: *Learning Tree Academy* **License Number:** *150658*
Address: *3615 Candelaria Rd. NE, Albuquerque, NM 87110*
Phone: *5058881668* **Fax:** *N/A* **E-mail:** *abcpreschool3615@gmail.com*

License Information

Type: *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *04/01/2018* **Expiration Date:** *12/30/2018*

Capacity

Over Age 2: *73* **Under Age 2:** *23* **Night Care:** *0* **Playground:** *35*
Square Footage: *0*

Census

Over 2: *29* **Under 2:** *11*

Classrooms

Number of Classrooms: *6*

Days and Hours of Operation

Monday <i>6:30 AM - 6:30 PM</i>	Tuesday <i>6:30 AM - 6:30 PM</i>	Wednesday <i>6:30 AM - 6:30 PM</i>	Thursday <i>6:30 AM - 6:30 PM</i>	Friday <i>6:30 AM - 6:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *10/26/2018* **Time In:** *9:45 AM* **Time Out:** *12:30 PM* **Purpose:** *Annual*

Licensure

- 8.16.2.11 A Types of Licenses *Not Inspected*
- 8.16.2.11 B Renewal of License *Not Inspected*
- 8.16.2.11 D Non-transferable Restrictions of License *Not Inspected*
- 8.16.2.12 A, K, M Licensing Actions and Administrative Appeals *Not Inspected*
- 8.16.2.17 E, F Surveys for Child Care Facilities *Not Inspected*
- 8.16.2.18 D Complaints *Not Inspected*
- 8.16.2.21 A Licensing Requirements *Not Inspected*
- 8.16.2.21 B Capacity of Centers *Compliance*

Administrative Requirements (*continued*)

8.16.2.21 C Incident Reporting Requirements

Not Inspected

Administrative Requirements

8.16.2.22 A Administrative Records

Compliance

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Compliance

8.16.2.22 C Policy and Procedures

Compliance

8.16.2.22 D Family Handbook

Compliance

8.16.2.22 E Children's Records

Compliance

8.16.2.22 F Personnel Records

Non-compliance

From the review of staff records, it was determined that 1 out of 9 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.

Regulation: 8.16.2.22.F.1.n.

Date to be Completed: 10/26/2018

From the review of staff records, it was determined that 7 out of 9 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training.

Corrective Action Plan

The center will obtain documentation of first-aid and CPR training and retain on file.

Regulation: 8.16.2.22.F.1.g.

Date to be Completed: 10/26/2018

8.16.2.22 G Personnel Handbook

Compliance

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

Compliance

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services & Care of Children

8.16.2.24 A Guidance

Compliance

Services & Care of Children (*continued*)

8.16.2.24 B Naps or Rest Period	<i>Compliance</i>
8.16.2.24 C Additional Requirements for Infants and Toddlers	<i>Compliance</i>
8.16.2.24 D Diapering and Toileting	<i>Compliance</i>
8.16.2.24 E Additional Requirements for Children with Special Needs	<i>N/A</i>
8.16.2.24 F Additional Requirements for Night Care	<i>N/A</i>
8.16.2.24 G Physical Environment	<i>Compliance</i>
8.16.2.24 H Social-Emotional Responsive Environment	<i>Compliance</i>
8.16.2.24 I Equipment and Program	<i>Compliance</i>
8.16.2.24 J Outdoor Play Areas	<i>Compliance</i>
8.16.2.24 K Swimming, Wadding and Water	<i>N/A</i>
8.16.2.24 L Field Trips	<i>N/A</i>

Food Service

8.16.2.25 B Meals and Snacks	<i>Compliance</i>
8.16.2.25 C Menus	<i>Compliance</i>
8.16.2.25 D Kitchens	<i>Compliance</i>
8.16.2.25 E Meal Times	<i>Compliance</i>

Health & Safety Requirements

8.16.2.26 A Hygiene	<i>Compliance</i>
8.16.2.26 B First Aid Requirements	<i>Compliance</i>
8.16.2.26 C Medication	<i>Compliance</i>
8.16.2.27 A-D Illness Requirements for Centers	<i>Not Inspected</i>
8.16.2.28 A-H Transportation Requirements for Centers	<i>Not Inspected</i>

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping

Non-compliance

The ceiling tiles in the Infant classroom are not clean as evidenced by water stains

Corrective Action Plan

Cleaning will be completed and a schedule for routine cleaning will be established.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 10/26/2018

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Compliance

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance

Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

N/A

Additional Comments

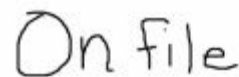
The van was not at the center, it will be checked at the semi.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Lucille Mizner*



Facility Representative: *Rochelle Trujeque*